

DISTRICT 39 – EXECUTIVE COMMITTEE MEETING MINUTES – AUGUST 10, 2013

Sacramento County Administration Building

700 H Street, Sacramento CA

9:30 am – 1:30 a.m.

- I. Joey Waldrop called meeting to order at 9:31 am.
- II. Bernie Quinn led pledge of Allegiance.
- III. Tina Machado read the District Mission Statement.
- IV. Roll Call and Certification of Quorum
 - A. Susan Eisberg and Rick Sydor conducted roll call and certified a quorum.

	NUMBER PRESENT	TOTAL IN QUORUM	PERCENT ATTENDANCE
TOTAL IN QUORUM	34	51	67%
District Officers	6	7	86%
Division Governors	6	8	75%
Area Governors	22	36	61%
TOTAL NOT IN QUORUM	13		
District Officers (Ancillary)	5		
Division Chief Judges	3		
VIP	2		
Guests	3		
TOTAL ATTENDING	47		

- V. Reports by District Officers (attached)
 - A. Secretary’s Report – the July 2013 DECM minutes were approved with corrections.
 - B. Treasurer’s Report – Sue Eisberg presented the Treasurer’s Report.
 - C. Public Relations Officer Report – Minda Fernish provided the PRO report.
 - D. Lieutenant Governor Marketing Report – Emma Santa provided the LGM report.
 - E. Lieutenant Governor Education and Training Report – Brian Hatano provided the LGET report.
 - F. District Governor’s Report – Joey Waldrop provided the DG report.
 - 1. Joey’s Hall of Fame:

Home Run Hitters – First Inning	
First CC of the Year:	Rick Sydor, DTM, PID – Reveilliers
First DTM’s of the Year:	John Lujan, DTM – Roseville Communicators
	Cindy Martin, DTM – Roseville Communicators
	Douglas Luong, DTM – Raconteurs
	Paul Dessau, DTM – The Excel Orators
First Club to have 7 of 7 Officers Trained	Speaking Machine
First Club to gain 10 or more members	400 Toasts
First Place Club with the Most Members	Sierra Sunrise (43) (8/1/2013)
First New Club to Charter	Rap Masters in Division G Area 72
First Place Division with the Most Educational Awards (8/1/2013)	Division F (29!)
First Area Governor to visit all clubs	Bill Doughty, Area 12
First Area Governor to turn in Area Governor Report	Kime King-Patraw, Area 21

July 2013 Club Anniversaries			
Division	Area	Club Name	Charter Date
B	23	Truckee Meadows Toastmasters Club	07/01/1970
C	32	Daybreakers Toastmasters Club	07/01/1961
C	33	Northern Lights	07/20/2005
D	41	CAC Masters	07/01/2009
E	51	Capital City Toastmasters Club	07/01/1939

August 2013 Club Anniversaries			
Division	Area	Club Name	Charter Date
B	24	Biggest Little Talkers	08/07/2009
B	26	Sparks Legendary Speakers	8/15/2011
D	43	City of Vacaville Toastmasters Club	08/01/1999
E	51	Farmers Market Club	08/01/1980
E	51	Speakers Bureau Club	08/04/2008
E	53	400 Toasts	08/24/2011
F	64	The Excel Orators	08/10/2011

VI. Division Governor Reports (attached)

- A. Division A Gary Pettigrew
- B. Division B Bill Inman
- C. Division C Lauren Carly
- D. Division D Brad Craig
- E. Division E Zack Souza
- F. Division F Carmela Porcella
- G. Division G Pat Knight
- H. Division H Jeff Campbell

VII. Special Program Presented by Divisions A and H

A. Workshop – Holding a Fabulous Speech Contest

A joint production of Division A and Division H on “Holding a Fabulous Speech Contest” was held for the benefit of Division and Area Governors who are responsible for conducting speech contests. The workshop was emceed by Gary Pettigrew and the vignettes included:

- ▶ “The Prepared Contest Chair”, presented by Cynthia Biedermann and Trish Lenkiewicz,
- ▶ “The Contestant” presented by Susan Paladini and Lieutenant Coopwood,
- ▶ “The Particulars” presented by Candace Hudson,
- ▶ “The Actual Contest” presented by Lance McMahan, and
- ▶ “The Wrap Up” presented by M.J. Kelly and Trish Lenkiewicz
- ▶ Laura Frank created the attached Script “Contest Conundrum”

The audience had fun, received answers to important questions, and learned how to use valuable web-based resources like downloadable TI program templates and certificates.

VIII. Committee Reports: None

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- IX. Unfinished Business: None
 - X. New Business: None
 - XI. Announcements
 - A. Reveilliers will be hosting Reid Walley on August 19 – there will be two presentations. Judging will be done on contest forms. 6:15 am at Perko's on 3rd and J Streets.
 - B. Mark Holtz – Judges training after this meeting at Black Bear Diner.
 - C. Hank Houdelette's memorial service is tomorrow at 2pm – 5 pm at Suzie Davis' house – at 7828 Daffodil in Citrus Heights.
 - D. Remind to train people for contests, especially the Toastmasters. Roll play for interviewing is key aspect of contest training.
 - E. Brian thanks those that have done training out in the district.
 - F. Anyone who did not get a club in a box, see Emma Santa.
 - G. Zack – Division E contest is Oct. 4 at 6:50 pm. Potluck is at 6:30. Everyone is invited to attend. Bring your club banners!
 - H. Next Meeting:
 - Date:** Saturday, September 14, 2013
 - Time:** 9:30 – 11:30 am
 - Location:** 700 H Street, Sacramento CA on 3rd Floor
 - XII. Meeting was adjourned at 11:43 am.

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XIII. Roll Call

Name	Office	Q/NIQ	Jul	Aug	Sept	Nov	Dec	Jan	Mar	Apr	May	Jun
Waldrop, Joey	District Governor	Q	X	X								
Hatano, Brian	Lt. Governor Education & Training	Q	X	X								
Santa, Emma	Lt. Governor Marketing	Q	X	X								
Fernish, Minda	Public Relations Officer	Q	X	X								
Golson, Myra	District Treasurer	Q	X									
Bish, Dianne	Immediate Past District Governor	Q	X	X								
Eisberg, Sue	District Secretary	Q	X	X								
Pettigrew, Gary	Division Governor A	Q	X	X								
Inman, Bill	Division Governor B	Q	X	X								
Carly, Lauren	Division Governor C	Q		X								
Craig, Brad	Division Governor D	Q	X	X								
Souza, Zack	Division Governor E	Q	X	X								
Porcella, Carmela	Division Governor F	Q	X									
Knight, Pat	Division Governor G	Q	X	X								
Campbell, Jeff	Division Governor H	Q	X									
Lenkiewicz, Trish	Area Governor A 11	Q	X	X								
Doughty, Bill	Area Governor A 12	Q	X									
Johnson, Wes	Area Governor A 13	Q	X									
Biedermann, Cynthia	Area Governor A 14	Q	X	X								
King-Patraw, Kime	Area Governor B 21	Q										
Walker, Steffany	Area Governor B 22	Q	X									
Cates, Anne	Area Governor B 23	Q										
Machado, Tina	Area Governor B 24	Q		X								
Halls, Stephanie	Area Governor B 25	Q	X	X								
Hill, Mike	Area Governor B 26	Q	X									
Eagleson, Renee	Area Governor C 31	Q	X									
Dinsmore, Jill	Area Governor C 32	Q	X	X								
Pope, Joyce	Area Governor C 33	Q	X	X								

Name	Office	Q/NIQ	Jul	Aug	Sept	Nov	Dec	Jan	Mar	Apr	May	Jun
Dabeck, Donna	Area Governor D 41	Q	X	X								
Alexander, Helen	Area Governor D 42	Q	X	X								
Napasindayao, Trina	Area Governor D 43	Q		X								
Stuart, William	Area Governor D 44	Q	X	X								
Richards, Brian	Area Governor D 45	Q		X								
Vierra, Eddie	Area Governor D 46	Q	X									
Yam, Eliza	Area Governor E 51	Q	X	X								
Silvester, Andrew	Area Governor E 52	Q	X	X								
Portman, Faye	Area Governor E 53	Q	X	X								
Morris, Pat	Area Governor E 54	Q	X	X								
Huang, Nen	Area Governor E 55	Q		X								
Korbey, Susan	Area Governor F 61	Q										
Linder, Roger	Area Governor F 62	Q		X								
Vijayaraj-Kadidal, Veena	Area Governor F 63	Q										
Schwartz, Ruth	Area Governor F 64	Q	X									
Stockler, Tobias	Area Governor G 71	Q										
Betowski, David	Area Governor G 72	Q		X								
Shields, Larry	Area Governor G 73	Q	X									
Vacant	Area Governor G 74	Q										
Kitts, Leesa	Area Governor H 81	Q	X									
Coopwood, Lieutenant	Area Governor H 82	Q	X	X								
McMahan, Lance	Area Governor H 83	Q	X	X								
Hudson, Candace	Area Governor H 84	Q	X	X								
Kelly, MJ	Area Governor H 85	Q	X	X								
Quinn, Bernie	District Sergeant At Arms	NIQ		X								
Peterson, Matt	District Chief Judge	NIQ	X	X								
Sydor, Rick	District Parliamentarian	NIQ	X	X								
Crockett, Darlene	District Admin Asst	NIQ	X	X								
Fletcher-Bowman, Tracy	District Admin Asst	NIQ	X	X								
Zink, Lorna	Chief Judge Division A	NIQ		X								
Grossman, Art	Chief Judge Division B	NIQ										

Name	Office	Q/NIQ	Jul	Aug	Sept	Nov	Dec	Jan	Mar	Apr	May	Jun
Shillingburg, Janet	Chief Judge Division C	NIQ										
Beres, Kristi	Chief Judge Division D	NIQ		X								
Maggio, Mona	Chief Judge Division E	NIQ										
Zasloff, Lee	Chief Judge Division F	NIQ										
Nystrom, Randy	Chief Judge Division G	NIQ										
Paladini, Susan	Chief Judge Division H	NIQ		X								
Alder, Denise	Pestmasters Toastmasters Club	NIQ		X								
Dunn, Elizabeth	Empire Toastmasters Club	NIQ	X									
Holtz, Mark	Diamond Club	NIQ	X									
Houdelette, Louise	Past District Governor 10-11	NIQ		X								
Johnson, Dorothea	Toast of the Town Club	NIQ		X								
Kumar, Michelle	Master Talkers Toastmasters Club	NIQ	X									
Litka, Merri	Capitol Toasters Toastmasters Club	NIQ	X									
Long, Herb	Past District Governor 86-87	NIQ	X									
Man, Ying Sang	The Original Articulators	NIQ	X									
Nunez, Sondra	Voices of Lincoln Toastmasters Club	NIQ	X									
Pierce, Richard	Speaking Machine	NIQ	X									
Quist, Marjorie	Past District Governor 02-03	NIQ	X									
Richard, Theodore	Bits 'N Speeches Toastmasters	NIQ	X									
Smith, Dorothy	Speaking From The Heart Toastmasters Club	NIQ	X									
Smith, Mack	The Original Articulators	NIQ		X								
Sydor, Marcia	Past International Director 81-83	NIQ		X								
Walsh, Dorothy	Placer's Gold Club	NIQ	X									
Wu, Min	Pestmasters Toastmasters Club	NIQ	X									

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XIV. Attachments:

- A. One Page Contest Checklist
- B. Holding a Fabulous Speech Contest Script (online @ www.district39.org)
- C. Contest Conundrum Worksheet (online @ www.district39.org)

APPROVED

Contest Activities:

1-2 months prior:

- Select Location
- Select Date
- Begin advertising – Include clubs and outside advertising
- Update District 39 website if Area or Division with details
- Establish a committee
 - Food Coordinator
 - Judging Chair
 - Program Chair
 - Certificates Chair
 - Participant Coordinator

3 weeks prior:

- Identify Contestants
 - If club level, ID those who qualify
 - If Area / Division level ID winners from previous contests
- Identify Participants
 - Toastmasters: 2 (1 per contest as a rule)
 - Sergeant-at-Arms: (2 – 3)
 - Inspiration and Pledge
 - Joke Master: 2 (1 per contest as a rule)
 - Model Speaker (for Evaluation contest)
 - Timers: 2
 - Ballot Counters: 3
 - Greeters (optional): 2

1 week Prior:

- Create Program
- Create Certificates
- Confirm Players
- Send reminder to competitors

2 Days Prior:

- Make any final edits and print program and certificates
- Print spares on all certificates in case changes happen (they will)

Contest Day:

- Arrive early (1 hour early recommended)
- Make sure room is in order
- Insure adequate space to set up food
- Brief players on roles prior to contest beginning
- Sit back and enjoy

Materials Needed

- * Lectern and Gavel
- * Timing lights and cards (2)
- * Timing devices (2)
- * Programs * Dignitaries list
- * Certificates - Participants and contestants
- * Plaques or Trophies - For Area and Division contests
- * Judging Kit
- * Flag